

5 January 2009

Dear Councillor

LDF TASK GROUP

A meeting of the LDF Task Group will be held in the **Staff Room Meeting Room** at the Council Offices, London Road, Saffron Walden on Thursday 15 January 2009 at 10.00am.

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 12 November 2008 (attached).
- 3 Business arising.
- 4 Progress on LDF.
- 5 Annual Monitoring Report.
- 6 Local Development Scheme (Report to Environment Committee)
- 7 Workshops.
- 8 Date of next meeting.
- 9 Any other items which the Chairman considers to be urgent.

To: Councillors C A Cant, J F Cheetham, E J Godwin, **A J Ketteridge**,
J I Loughlin and H S Rolfe.